



# NOTICE OF VACANCY

<b>JOB TITLE:</b>	<b>WTP Operator</b>
<b>DEPARTMENT:</b>	<b>Utilities</b>
<b>SALARY:</b>	<b>\$24,863.28</b>
<b>CLOSING DATE:</b>	<b>Open Until Filled</b>

## **MAJOR DUTIES:**

Monitors machines, equipment, pumps, and electrical equipment to insure proper operation. Operates and controls pumps, valves, and chemicals to regulate the treatment and flow of raw water into and through the treatment plant. Performs cleaning, grass cutting, landscaping and related work as necessary. Controls plant processes for human consumption and industrial use, insures water delivered meets or exceeds USEPA/EPD regulations. Manually loads chemicals machines, backwashes filters, washes settling basins, replenishes anthracite and other manual labor. Collects water samples, performs quality analysis and records data. Performs inspections of plant operations. Performs minor repairs of machines and equipment. Responds to inquiries from the public concerning water system problems flush fire hydrants as necessary. Serves as a resource to subordinate and supervisory personnel.

## **MINIMUM QUALIFICATIONS:**

High School diploma or GED. Sufficient experience to perform principal duties and responsibilities associated with job. Considerable knowledge of water system operations, handling, and application of chemicals necessary to maintain safe water supply. Familiarity with water treatment plant and laboratory operations. Proficiency in water plant operation, basic math, and chemistry. Mastery of using water analysis equipment and maintenance equipment. Good communication skills, both oral and written. Demonstrated ability to work independently. May supervise and/or train designated subordinate personnel. Possess or obtain (through reciprocity) Class III Georgia Water Treatment Certification. Possess and maintain valid driver's license and any necessary license for vehicle or equipment operated. Obtain and maintain HAZMAT certification within 24 months of employment.

**Please submit all résumés/applications to the Human Resources Department on or before the closing date. Applications are available in the Human Resources Department. Applications and Resumes are accepted Monday through Friday from 8:30 a.m. to 5:00 p.m.**

Augusta Human Resources Department  
530 Greene Street  
Room 601 – Municipal Building  
(706) 821-2303 (706) 821-2867 FAX  
Job Line: 821 -2305  
[WWW.AUGUSTA.GOV](http://WWW.AUGUSTA.GOV)

We are an Equal Opportunity Employer.

We do not discriminate on the basis of Race, Religion, Color, Gender, Age, National Origin or Disability.